



## Protocol of the General Assembly (GA) 2008

13 November 2008, 13:15 - 13:45

Empa, AKADEMIE, Überlandstrasse 129, 8600 Dübendorf

Participants: Attachment 1

Lead: Rolf Steinmann

Protocol: Christoph Zehntner

Agenda:

1. Welcome
2. Annual activity 2007 and 2008
3. Audit report for accounting year 2007
4. Budget for 2008 and 2009
5. SARMA activities envisaged for 2009 and beyond
6. Miscellaneous

Attachments: (1) Participants, (2) Balance 2007, (3) Profit & Loss 2007, (4) Financial Report 2007 (2 pdf), (5) Audit Report, (6) Budget 08 and 09

### 1 Welcome

Rolf Steinmann welcomes the attendees hartely and hopes to get through the agenda smoothly.

### 2 Annual activity 2007 and 2008

Rolf Steinmann outlines the activities of the past two years and highlights the launching event of the "Swiss Research Management Development Initiative", the initiation of the Human Resources Task Group and the revitalisation of the "Stammtische". He points out that the focus of SARMA is still to have a manager career parallel to the research career in the formation of graduates.

### 3 Audit report for accounting year 2007

Ralf Longwitz presents and explains Balance 2007, Profit & Loss 2007 and the Financial Report 2007 (attachment 2,3,4). Then Catherine Trachsel and Catherine Walther Green present their Audit Report (attachment 5) for accounting year 2007. They point out that there is some risk in spending (investigating) money without a secure income and they sound a note of caution. Rolf Steinmann ponders that the aim was to have a yearly income of about 100'000 FRS in order to be able to realise all the needed activities. He claims that the proper positioning of SARMA would help to accomplish this goal. Peter Büttner asks if there is a possible loss in 2008. Rolf Steinmann declares that a loss is uncertain and that he counts on a additional institutional membership of 15'000 SFR.

### 4 Budget for 2008 and 2009

The budgets 2008 and 2009 (attachment 6) are presented by Rolf Steinmann. He reckons that the assets should represent the annual turnover what is actually not so. Michael Riedecker asks if there exists a strategy.



Votings and Elections (all unanimously):

- Financial audit report 2007
- Discharge of the Board (Hans-Caspar Bodmer, Ralf Longwitz, Georg Spescha, Rolf Steinmann)
- Reelection of the Board

## 5 SARMA activities envisaged for 2009 and beyond

Rolf Steinmann declares that the ongoing course would be pursued, mainly with the Task Group and "Stammtisch" activities.

## 6 Miscellaneous

Peter Büttner suggests that future GA should be held earlier in the year in order to be able to discuss the budget of the ongoing year. Rolf Steinmann undertakes that the next GA will be held in spring 2009.

Bäriswil, 28 November 2008

Christoph Zehntner

## Attachment 1: Participants

Name	Vorname	Firma
Bodmer	Hans-Caspar	Eidg. Forschungsanstalt für Wald, Schnee und Landschaft WSL
Büttner	Peter	
Le Gore	Jason	UWATEC AG
Longwitz	Ralf	Longwitz Organisation & Consulting
Riediker	Michael	Institut universitaire romand de Santé au Travail (IST)
Satir	Anne	EMPA
Simanis-Cockell	Moira	ALWRITE
Spescha	Georg	Empa
Steinmann	Rolf	UniCRIS
Trchsel	Catherine	IBM Zurich Research Laboratory
Walther Green	Catherine	Faculté des Lettres, UNIGE
Zehntner	Christoph	SARMA Secretary